

VEHICLE, TRAVEL & ENTERTAINMENT DEDUCTIONS

NAME		TAX YEAR	
------	--	----------	--

VEHICLE EXPENSES	
Description of Vehicle	
Date Placed in Service	
Odometer reading beginning of year	
Odometer reading end of the year	
Total Miles	
Business Miles	
Commute Miles	
Daily Average Round Trip	
Personal Miles	
Is car leased?	
Is car owned or financed?	
Was this vehicle depreciated in a prior year?	
Fuel	
Repairs	
Maintenance	
Tires	
Towing	
Insurance	
Auto license/registration	
Lease Payments	
Ad Valorem	
Interest	
Warranty	

The purpose of this worksheet is to help you organize your tax-deductible expenses. In order for an expense to be deductible, it must be considered an "ordinary and necessary" expense. You may include other applicable expenses. Do not include expenses for which you have been reimbursed, expect to be reimbursed, or are reimbursable.
Please provide documentation for each itemized expense.

TRAVEL & ENTERTAINMENT	
Airfare	
Train fare	
Car Rental & gas	
Parking, tolls	
Taxi, bus, shuttles, uber, lyft, etc	
Lodging	
Meals	
Entertainment	
Phone	
Dry cleaning	
Other _____	
Other _____	
OTHER	