

CORPORATE DEDUCTIONS

CORPORATE NAME		TAX YEAR	
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EXPENSES	
Accounting	
Advertising/Marketing	
Automobile and Truck Expenses	
Bad Debts	
Bank Charges	
Cash Short/Over	
Cell Phone/Telephone/Fax	
Clean Fuel Vehicle Deductions	
Commissions	
Computer	
Consulting	
Credit and Collection Costs	
Delivery	
Discounts	
Dues and Subscriptions	
Education and Training	
Employee Benefits Programs	
Entertainment	
Equipment Rental/Lease	
Freight	
Fuel	
Gifts	
Independent Contractor(s)	
General Insurance	
Building and Equipment Insurance	

Liability Insurance	
Other Insurance	
Interest Expense	
Internet	
Janitorial	
Laundry and Cleaning	
Legal and Professional	
Meals	
Office Expense	
Outside Services and Contractors	
Parking Fees and Tolls	
Payroll Processing Expenses	
Pension, Profit Sharing, Other	
Permits and Fees	
Postage/Shipping	
Printing	
Recruiting	
Rent	
Repairs and Maintenance	
Salaries and Wages	
Sales	
Security	
Software	
Supplies	
Taxes and Licenses	
Tools	
Travel	
Uniforms	
Utilities	
Waste Removal	
Other _____	

The purpose of this worksheet is to help you organize your tax-deductible expenses. In order for an expense to be deductible, it must be considered an "ordinary and necessary" expense. You may include other applicable expenses. Do not include expenses for which you have been reimbursed, expect to be reimbursed, or are reimbursable.

Please provide documentation for each itemized expense.